

Westover Green Community Primary School
Accessibility Plan
2017 - 2020

Target	Action to be taken	Outcomes	Monitoring	Timeframe	Responsible personnel	Review
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Improving Physical Access						
To maintain recognised disabled parking facilities	Disabled parking bays are clearly marked, maintained and accessible at all times.	Parking is available for disabled parents, visitors and those with disabled badges.	Parking spaces to be monitored.	Immediately	Caretaker Premises Officer	
To ensure fire evacuation plan is comprehensive in view of new build (Autism & Communication Base) and exit routes are accessible for wheelchairs.	Fire warden to review exit routes every half term. Personal Evacuation Plans (PEPs) to be put in place if required. All staff are trained in prevention of fire and response to finding a fire. Teaching staff are trained in the use of fire extinguishers.	Staff are fire trained. Staff are aware of PEPS and know what action to take in the event of fire.	Fire Warden and SMT. Fire Warden to observe during fire drills.	Summer Term 2017 onwards	Premises Officer Fire Warden SMT	

Improving Curriculum Access						
To improve access to the curriculum for children with a hearing impairment.	Training to be provided for relevant members of staff in supporting children with a hearing impairment.	Teacher or TAs working with hearing impaired children are trained.	SENCo to monitor as part of individual child's annual review process.	On-going	SENCo	
To improve support for pupils with dyslexia, dyspraxia or visual problems.	Dyslexia friendly staff training. Pastel coloured paper to be used for pupils with dyslexia. School to provide pencil grips, writing slopes and reading rulers where required. Renewal of Dyslexia Friendly status.	Access and outcomes children with a specific learning difficulty are improved.	PPMs Feedback and analysis of data.	On-going July 2019	SENCo Teaching staff	
To improve the access to the curriculum for children with physical disabilities.	Develop staff skills in using technology to assist in accessing the curriculum, e.g., iPads, eye-gaze technology, etc.	Appropriate technology is used by physically impaired children. Staff working with physically impaired children have attended relevant training and are confident in the use of technology.	SENCo	Summer Term 2017 onwards	SENCo	

Improving the Delivery of Information

<p>To improve the availability of written material in different formats.</p>	<p>School will make itself aware of the services available for converting written information into alternative formats. Prospectuses, newsletters, etc. will be offered in other community languages if required.</p>	<p>When requested, written information will be provided in more accessible formats. EAL parents will be able to access written information more easily.</p>	<p>SMT</p>	<p>On-going</p>	<p>Office Staff EAL Team SENCo</p>	
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