



Westover Green Community School

CHARGING POLICY

The school may charge in the following circumstances:

- (a) The provision of music tuition given to pupils as individuals or in groups of up to four
- (b) Activities which take place wholly or mainly outside school hours and which are not a statutory part of the National Curriculum
- (c) Activities which involve pupils in nights away from home
- (d) No charges will be made for examination fees

Voluntary contributions will be sought from parents for activities which supplement the normal school curriculum. If we do not receive sufficient voluntary contributions, the school reserves the right to cancel an activity or trip.

The Governors have agreed a charge to be levied for private photocopying and telephone calls.

Some goods will be sold through the school with the intention of making a profit and thus raising money for the school, Community Group or for charity.

From time to time the school will seek voluntary donations for specific purposes.

The school will seek recompense for deliberate wilful damage to school property.

The Finance Committee annually review and set charges made for lettings for use of school premises to outside organisations (see Lettings Policy).

The Finance Committee will endeavour to avoid charging the Community Group for its activities in the school.

Authority for day-to-day management of the policy is delegated to the Headteacher.

The level of charges is a matter for the Governing Body.

The charging policy is reviewed bi-annually by the Governing Body.

Full DFE guidance for charging for School Activities can be found on www.gov.uk

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| Policy Reviewed by: | Joanne Rosslyn |
| Signed: | Chair of Governors |
| Dated: | |